



# Brinscall St John's CE/Methodist Primary School

## Structure and Instrument of Governance

updated Autumn 2025

The information below shows the governance structure at our school:

### Department for Education and Agencies

Provides funding to local authorities and sets the vision and priorities for effective governance.

### Local Authority

*Locally accountable for school performance.*

### Diocese

*For schools with a religious character, the relevant diocese or religious body exercises general oversight and provides support.*

### Headteacher

*The HT is responsible for day-to-day operations, provides information to the governing board and is held accountable by the board.*

### School Governing Board

*The governing board is the school's legally accountable body.*

### School: Pupils, Parents & Community

### Governing Board Committees

*Governing Boards choose committees that focus on key areas and are personalised to their school.*

Brinscall St John's CE/Methodist Primary School has the following main committees: Finance and Staffing; Buildings, Health and Safety; Curriculum & Standards; Admissions, Appraisal and Pay and Vision & Values.

Other Committees are developed as and when required, which include: Complaints Appeals; Pay Appeals; Personnel; Personnel Appeals; Pupil Discipline and Academisation.

The Governing Board at Brinscall St John's CE/Methodist Primary School has three core functions:

1. Ensuring clarity of the vision, ethos and strategic direction.
2. Holding the Headteacher to account for the educational performance of the school and its pupils and the effective and efficient performance management of staff.
3. Overseeing the financial performance of the school and making sure that its money is well spent.

### Governing Board Structure/Instrument of Government

Governors are the people who make up the board. All governors are volunteers either appointed, or elected to the board.

The school's Instrument of Government (IoG) is a legal document which records the constitution of the governing board, including the term of office for each governor.

The Structure of the Governing Board at Brinscall St John's CE/Methodist Primary School is made up of:

- Two parent governors;
- Two staff governors (including The Headteacher);
- One Local Authority governor;
- Four Foundation Governors – Methodist Foundation;
- Four Foundation Governors – Church of England Foundation;
- Schools can also appoint co-opted governors as they consider necessary, and staff observers may also attend meetings.

Brinscall St John's CE/Methodist Primary is a Voluntary-Aided School where the Governing Board is the employer of school staff.

The Reconstitution of the Governing Board was undertaken in 2015 with the Instrument of Government Approval dated May 2015.

The structure and instrument of Government can be reviewed at any time by the board, following the procedure set out within The School Governance (Constitution) (England) Regulation 2012.

The Constitution of the governing board, including term of office for each governor at Brinscall St John's CE/Primary School is shown below:

Name	Type of Governor	Term of office
Mr M Boden	Parent Governor	3 June 2029
Mr C Harrington	Parent Governor	3 June 2029
Mrs J Owen	Headteacher (Staff Governor)	Ex-officio
Mrs E Rounding	Staff Governor	31 August 2028
Rev K Hilsden	Methodist Foundation	Ex-officio
Mr D Frost	Methodist Foundation	15 March 2028
Mr A Lewis	Methodist Foundation	25 June 2029
VACANT	Methodist Foundation	
Rev B Clayton	Church of England Foundation	Ex-officio
Mrs E Johnson	Church of England Foundation	18 December 2028
Mr A Crompton	Church of England Foundation	31 January 2027
VACANT	Church of England Foundation	
Mr R Jones	LEA	14 May 2028